

GLORIA R HAYWARD



CLERK OF THE CIRCUIT COURT
SUMTER COUNTY
PO Box 2587
215 E McCollum Avenue
Bushnell, Florida 33513
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November 26, 2012

Sumter County Commissioners
Service Center
Wildwood, Florida 34785

RE: END OF YEAR BUDGET CLOSEOUT FOR CLERK OF CIRCUIT COURT FISCAL YEAR 11/12

Dear Commissioners;

I am filing my Constitutional Officers Financial Report as I have completed my end of year closeout. The following is a summary of the unused funds being returned to the Board of County Commissioners for settlement of the 11/12 budget.

The following amounts are the unused balances of the Clerk's budget for 11/12 fiscal year:

Administration/Official Records/Records Management	\$59,228.09
Clerk to the Board/Finance	\$20,161.27
Teen Court	\$ 64.34
Court communications F.S. Chapter 29	\$ 756.34
Insurance supplement for court budget	\$221,588.00

We were very conservative in all departments and continue to cut costs where we can. Our court budget had only one cut by the state so we did not have to use the supplement that was provided by the Board.

Thank you for your continuing support throughout the years.

Respectfully,

Gloria R. Hayward
Clerk of the Circuit Court
Sumter County, Florida

STATE OF FLORIDA
CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR 2010-2011

Name of governmental unit
CLERK OF THE CIRCUIT COURT

215 E McCollum Ave
Post Office Box 247
Bushnell, Florida 33513

Name of chief financial officer
GLORIA R. HAYWARD

Title of chief financial officer
CLERK OF THE CIRCUIT COURT

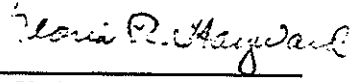
Telephone number: 352-569-6600

Person who may be contacted regarding this
report: Name - **Jennifer E. Sanders**

Telephone number: 352-569-6600

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct
and complete report of all revenue and expenditures of my office for the
year ending September 30, 2012.


(Signature) Gloria R. Hayward, Clerk

Office of: **Clerk of the Circuit Court**
SUMTER COUNTY

STATE OF FLORIDA
COUNTY OF SUMTER

Sworn to and subscribed before me this 7th day of November, 2012.


Signature of Notary Public - State of Florida
JENNIFER E. SANDERS

(Print, type or Stamp Commissioned Name of Notary Public)

Personally Known ☒ Produced Identification ☐

Type of Identification Produced _____



REPORTING ENTITY CLERK OF THE CIRCUIT COURT ID NUMBER 60-001

**COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

ASSETS AND OTHER DEBITS	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	1,811,605		1,306,674	XXXXXXXX	XXXXXXXXXX	3,118,279
Taxes and assessments receivable(net)				XXXXXXXX	XXXXXXXXXX	
Accounts receivable(net)				XXXXXXXX	XXXXXXXXXX	
Interfund receivables and advances	22,686			XXXXXXXX	XXXXXXXXXX	22,686
Receivables from other governments	22,939			XXXXXXXX	XXXXXXXXXX	22,939
Other receivables(net)				XXXXXXXX	XXXXXXXXXX	
Inventories				XXXXXXXX	XXXXXXXXXX	
Investments (net)				XXXXXXXX	XXXXXXXXXX	
Prepaid items				XXXXXXXX	XXXXXXXXXX	
Other assets				XXXXXXXX	XXXXXXXXXX	
Fixed assets	XXXXXXXX				XXXXXXXXXX	
Amount available in debt service	XXXXXXXXXX	XXXXXXXX	XXXXXXX	XXXXXXXX		
Amount to be provided	XXXXXXXXXX	XXXXXXXX	XXXXXXX	XXXXXXXX		
TOTAL ASSETS AND OTHER DEBITS	1,857,230		1,306,674			3,163,904

(CONTINUED)

REPORTING ENTITY CLERK OF THE CIRCUIT COURT ID NUMBER 60-001

**COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

LIABILITIES	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Accounts payable				XXXXXX	XXXXXXX	0
Interfund payables				XXXXXX	XXXXXXX	0
Payables to other governments	301,827		844,288	XXXXXX		1,146,115
Other liabilities	188,598			XXXXXX		188,598
Deposits			462,385	XXXXXX	XXXXXXX	462,385
Obligations under reverse purchase agreements				XXXXXX	XXXXXXX	
Deferred revenue				XXXXXX	XXXXXXX	
Bonded debt payable				XXXXXX		
Other debt payable				XXXXXX		
Compensated absences				XXXXXX		
TOTAL LIABILITIES	490,425		1,306,674			1,797,098

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

(CONTINUED)

REPORTING ENTITY CLERK OF THE CIRCUIT COURT ID NUMBER 60-001

**COMBINED STATEMENT OF POSITION
ALL FUND TYPES AND ACCOUNT GROUPS
REPORT AMOUNTS IN WHOLE DOLLARS ONLY**

EQUITY AND OTHER CREDITS	Government fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved		XXXXXXXX		XXXXXXXX	XXXXXXXX	0
Fund balance - unreserved	1,343,157	XXXXXXXX	0	XXXXXXXX	XXXXXXXX	1,343,157
Contributed capital	XXXXXXXX			XXXXXXXX	XXXXXXXX	
Retained earnings - reserved	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Retained earnings - unreserved	XXXXXXXX		XXXXXXXX	XXXXXXXX	XXXXXXXX	
Investment in general fixed assets	XXXXXXXX	XXXXXXXX	XXXXXXXX		XXXXXXXX	
TOTAL EQUITY	1,343,157		0		XXXXXXXX	1,343,157
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	1,833,582		1,306,674			3,140,255

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: COMPENSATION ACCOUNT 001 FUND			
REVENUES AND OTHER CREDITS			
(311.000 through 390.000)			Whole Dollars Only
Account No.	Description:		Amount
381	800 BUDGET RECEIPTS FROM BOCC		1,737,632
208	100 INTEREST INCOME		0
369	000 MISCELLANEOUS INCOME		0
TOTAL REVENUES AND OTHER CREDITS			1,737,632
FORM DBF-AA-403 REV. 6/7/94			

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: COMPENSATION ACCOUNT 001 FUND			
EXPENDITURES AND OTHER DEBTS			
(511 THROUGH 592)		Whole Dollars Only	
Account No.	Description:	Amount	
513	10 PERSONAL SERVICES	542,804	
513	30 OPERATING EXPENSES	23,092	
513	60 CAPITAL OUTLAY	0	
519	10 PERSONAL SERVICES	949,491	
519	30 OPERATING EXPENSES	113,507	
519	60 CAPITAL OUTLAY	0	
719	10 PERSONAL SERVICES	21,912	
719	30 OPERATING EXPENSES	7,373	
719	60 CAPITAL OUTLAY	0	
586	90 TRANSFER OUT - UNUSED BUDGET	79,454	
586	93 TRANSFER OUT - INTEREST EARNINGS	0	
TOTAL EXPENDITURES		<u>1,737,632</u>	
FORM DBF-AA-403 REV. 6/7/94			

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: RECORDS TRUST FUND 600 FUND			
REVENUES AND OTHER CREDITS			
(311.000 through 390.000)			Whole Dollars Only
Account No.	Description:	Amount	
341	100 RECORDING	62,061	
361	100 INTEREST	117	
369	000 MISCELLANEOUS INCOME	0	
TOTAL REVENUES AND OTHER CREDITS			62,177
FORM DBF-AA-403 REV. 6/7/94			

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: RECORDS TRUST FUND 600 FUND			
EXPENDITURES AND OTHER DEBTS (511 THROUGH 592)			Whole Dollars Only
Account No.	Description:		Amount
519	30 OPERATING EXPENSES		49,355
	60 CAPITAL OUTLAY		23,198
TOTAL EXPENDITURES			72,552
FORM DBF-AA-403 REV. 6/7/94			

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: COMPENSATION ACCOUNT 101 FUND			
REVENUES AND OTHER CREDITS			Whole Dollars Only
(311.000 through 390.000)			
Account No.	Description:		Amount
381	800	BUDGET RECEIPTS FROM BOCC COMMUNICATIONS	3,000
361	100	INTEREST INCOME	0
348,351		IV-D REIMBURSEMENT	133,853
381	800	TRANSFER FROM BOCC	265,337
		STATE REVENUE COURTS	1559677
		MISC INCOME	664
TOTAL REVENUES AND OTHER CREDITS			1,962,531

FORM DBF-AA-403 REV. 6/7/94

FUND GROUP					
REVENUES AND EXPENDITURES/EXPENSES					
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001					
REPORTING FUND GROUP: COMPENSATION ACCOUNT 101 FUND					
EXPENDITURES AND OTHER DEBTS					
(511 THROUGH 592)				Whole Dollars Only	
Account No.	Description:				Amount
604	10	PERSONAL SERVICES			67,810
604	30	OPERATING EXPENSES			7,324
604	60	CAPITAL OUTLAY			0
608	10	PERSONAL SERVICES			13,460
608	30	OPERATING EXPENSES			65,466
608	60	CAPITAL OUTLAY			0
614	10	PERSONAL SERVICES			369,278
614	30	OPERATING EXPENSES			5,688
614	60	CAPITAL OUTLAY			0
634	10	PERSONAL SERVICES			267,489
634	30	OPERATING EXPENSES			3,883
634	60	CAPITAL OUTLAY			0
654	10	PERSONAL SERVICES			250,072
654	30	OPERATING EXPENSES			3,219
654	60	CAPITAL OUTLAY			0
674	10	PERSONAL SERVICES			105,392
674	30	OPERATING EXPENSES			2,856
674	60	CAPITAL OUTLAY			0
694	10	PERSONAL SERVICES			60,300
694	30	OPERATING EXPENSES			1,857
694	60	CAPITAL OUTLAY			0
724	10	PERSONAL SERVICES			256,146
724	30	OPERATING EXPENSES			5,242
724	60	CAPITAL OUTLAY			0
744	10	PERSONAL SERVICES			38,853
744	30	OPERATING EXPENSES			3,255
744	60	CAPITAL OUTLAY			0
764	10	PERSONAL SERVICES			240,058
764	30	OPERATING EXPENSES			7,734
764	60	CAPITAL OUTLAY			0
586	90	TRANSFER OUT - UNUSED BUDGET			222,344
586		TRANSFER OUT - IV-D REIMBURSEMENT			0
		TRANSFER OUT- UNUSED REVENUE TO STATE			85,504
TOTAL EXPENDITURES					2,083,229
FORM DBF-AA-403 REV. 6/7/94					

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: RECORDS TRUST FUND 601 FUND			
REVENUES AND OTHER CREDITS			
(311.000 through 390.000)			Whole Dollars Only
Account No.	Description:		Amount
341	100 RECORDING		173,100
361	100 INTEREST		227
369	000 MISCELLANEOUS INCOME		0
	10% OF FINES TO COURT MOD TRUST		0
TOTAL REVENUES AND OTHER CREDITS			173,326
FORM DBF-AA-403 REV. 6/7/94			

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: RECORDS TRUST FUND 601 FUND			
EXPENDITURES AND OTHER DEBTS			
(511 THROUGH 592)			Whole Dollars Only
Account No.	Description:		Amount
604	10 PERSONAL SERVICES		0
	30 OPERATING EXPENSES		102,105
	60 CAPITAL OUTLAY		72,521
TOTAL EXPENDITURES			174,626

FORM DBF-AA-403 REV. 6/7/94

FORM DBF-AA-403 REV. 6/7/94

FUND GROUP			
REVENUES AND EXPENDITURES/EXPENSES			
REPORTING ENTITY: CLERK OF THE CIRCUIT COURT ID NUMBER: 60-001			
REPORTING FUND GROUP: RECORDS TRUST FUND 602 FUND			
EXPENDITURES AND OTHER DEBTS			
(511 THROUGH 592)		Whole Dollars Only	
Account No.	Description:	Amount	
519	30 OPERATING EXPENSES	0	
	60 CAPITAL OUTLAY	0	
TOTAL EXPENDITURES		0	

FORM DBF-AA-403 REV. 6/7/94